

NG CARES
ANNEX 6. PROGRAM ACTION PLAN Revised (corrected)

S/N	Action Description	Due Date	Responsible Party	Completion Measurement
1	Establishment and resourcing of State CARES Coordinating Unit in the Ministry of Budget and Planning for oversight and coordination of the multiple delivery platforms	Prior to commencement of Program implementation in the relevant State.	State Governors and Minister of the FCT	Covenant and eligibility criteria
2	A formal capacity building program to strengthen the skills of the M&E staff at State Delivery Units, Coordinating Units and Federal CARES support Unit on the data collection, indicators specification and reporting system for the CARES	Prior to Program implementation and every 6 months.	Federal CARES Support Unit and World Bank as part of the IPF workplan	Training Module and reported in M&E framework and Implementation Support Supervision Report of World Bank Task team
3	States submit audited financial statements with the necessary information required for the CARES Program audit	FY 2020 by September 2021, FY 2021 by September 2022 and FY 2022 by September 2023	States Accountant General	States submit the audited financial statements to the Federal Cares Support Unit.
4	Audit of list of beneficiaries and payment to the beneficiaries in the intervention areas of the CARES Program conducted by the States Auditors General audit at the end of every calendar quarter	30 days after the relevant calendar quarter	States Auditor General	States Auditor General submit their report to the States CARES Coordination Unit and the Federal CARES Support Unit
5	Undertake procurement and contract performance audit of CARES Implementing Agencies	FY 2020 by September 2021, FY 2021 by September 2022 and FY 2022 by September 2023	State Procurement Agencies	States submit the audited procurement and contract performance report to the Federal Cares Support Unit
6	States Accountants General prepare calendar semester unaudited interim financial reports	30 days after the end of the relevant calendar semester	State Accountants General	States Accountants General submit their report to the States CARES Coordination Unit and the Federal CARES Support Unit
7	Conduct environmental and social screening of program activities and monitoring of progress on environmental and social compliance.	Environmental screening before commencement of relevant Program activities	Federal CARES Support Unit; State CARES Coordinating Unit and Implementing Agencies	Submit Quarterly to the Bank Completed report with recommendations about E&S issues, including the progress of the implementation of actions indicated in this table to the Bank
8	Strengthen (formalize and document) existing GRM in CSDP, SCTU, FADAMA State Job Creation Unit/ MSE Support Units and GEEP to make it more robust and build trust	Prior to program implementation in the relevant State.	Federal CARES Support Unit; State CARES Coordinating Unit and Implementing Agencies and State Legal Unit/Ministry of	Revised GRM with clear reporting channel.

			Justice	
9	Where relevant program / sub-program activities will happen, states to set up community level (through relevant traditional rulers/ institution) conflict resolution committee to address conflict related to program activities.	Prior to implementation of sub Program activities in the relevant State.	State CARES coordination Unit, CSDA, Ministry of Local Government and Chieftaincy,	List and contacts of committee members and Memorandum of inauguration, minutes of committee meetings.
10	All CSDAs to develop, adopt and implement a Voluntary Land Donation(VLD) framework/protocol in line with World Bank Guideline to screen all land selected for micro projects (All donated land must be free of economic, social and physical encumbrances).	Prior to implementation of subprogram activities in DLI 1.4.	CSDAs, State Ministry of Land, Urban and Physical Development and Ministry of Local Government and Chieftaincy Affairs	Developed and submit voluntary Land donation framework/protocol with screening checklist satisfactory to the Bank.
11	Ensure Engagement of Environmental/OHS specialist, social specialist, officer, GBV/ Gender, GRM officer, in the PIU at the federal and state level (for states without environment and social specialist in the implementing agencies). To be maintained throughout the life of the program implementation	Prior to Effectiveness at Federal level and prior to commencement of Program implementation at State level.	Federal CARES support unit and state Cares Coordinating Units	Inclusion of the listed specialist in the team and maintained throughout the Program implementation.
12	Community management committees including representatives from different categories of persons in the community including community leaders, youths, women groups and PWD's should be set to manage the implementation of community micro projects.	During preparation of the Community or Group Development Plan under DLI 1.4. (Result Area 1)	State CSDA or PIU for DLI1.4	Approved Community Development Plan or Group Development Plan with list of committee members, Minutes community meetings on selection and design and implementation of micro projects.
13	States without a GBV response team should quickly set up and publicize its Response Team for response to issues of SEA/SH and support it with robust public enlightenment program.	Prior to the commencement of Program Implementation in the relevant State.	States Ministry of Women Affairs and Social Development and Ministry of Justice	Document setting out referral pathway and available service provider by the relevant MDA
14	Conduct half yearly reviews and annual environmental and social audit	Half yearly and annually, as relevant, throughout Program implementation	FCSU / State CARES Coordinating Unit (SCCU)	Submit semi-annual reviews and annual E&S audits to the Bank
15	Conduct security need assessment	Before commencement of implementation in each State	All States and FCT (especially North-west and North East,)	Development and Agreement on security action plan
16	Adoption of fund release policy for improved predictability of resource flows to MDAs implementing CARES program.	Prior to commencement of Program in each State,	Ministry of Budget and Planning; Ministry of Finance	MDAs BERs showing cumulative budget releases against appropriations
17	Protocol for reporting, management and investigating of fraud and corruption allegations operationalized	Not later than Program effectiveness at Federal Level and prior to	FCSU/State CARES Coordination Unit	Report on fraud and corruption allegations included in Program

	in MDAs implementing CARES program.	commencement of Program implementation at State Level.		implementation progress report
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